



## Community Development Department **CHECKLIST TO OBTAIN APPROVAL FOR A FENCE OR PATIO**

1500 Morrow Rd. Morrow, GA 30260 678.902.0924(T) 770.960.3002 (F)

### **I Want To Put Up A Fence or Gate:**

#### **Application/Fees/Review:**

- Submit [Building Permit Application](#) to the Community Development Department
  - Survey plat of the property showing the:
    - Distance from proposed fence/gate to the property line
    - Existing building and proposed location of the fence
    - Proposed Height of the fence, including length of sections
  - Photos of fence type/ materials
  - Fence type must meet the requirements of the Residential Fence Manual, if constructed after January 1, 2000.
  - Beginning and ending date of construction
- Fee of \$80.00 (minimum)
- 7-10 day review period
- Once approved, a Building Permit will be issued by the Community Development Department

#### **Inspections:**

- Once the fence and/or gate is installed, you should call the Community Development department schedule an inspection.

### **I Want To Install or Add to My Existing Patio:**

#### **Application/Fees/Review:**

- Submit [Building Permit Application](#) to the Community Development Department
  - Survey Plat of the property, showing the:
    - Square footage of the Lot
    - Square footage of the Building/Residence
    - Square footage of the existing and proposed patio area
    - Distance from the edge of the proposed slab to the property line
- Fee of \$80.00 (minimum)
- 7-10 day review period
- Once approved, a Building Permit will be issued by the Community Development Department

#### **Inspections:**

- Once work is complete, you should call the Community Development Department to schedule an inspection with the Morrow Public Works Department